



# Develop Business and Economic Research Centre Capacity at Palestinian Higher Education Institutions (**BERC**)

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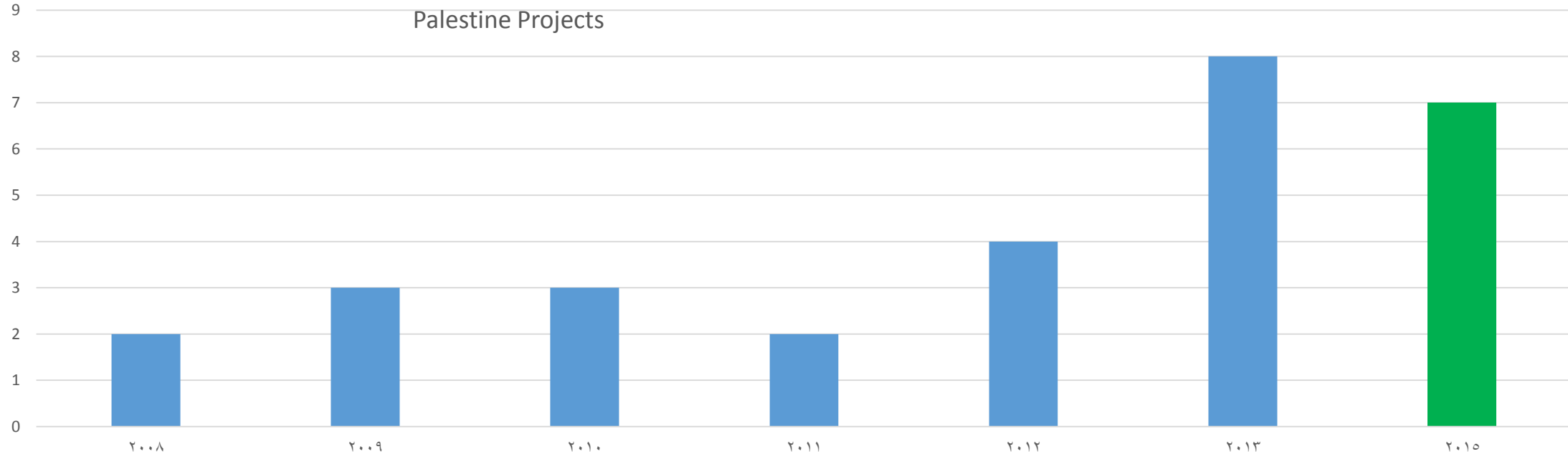
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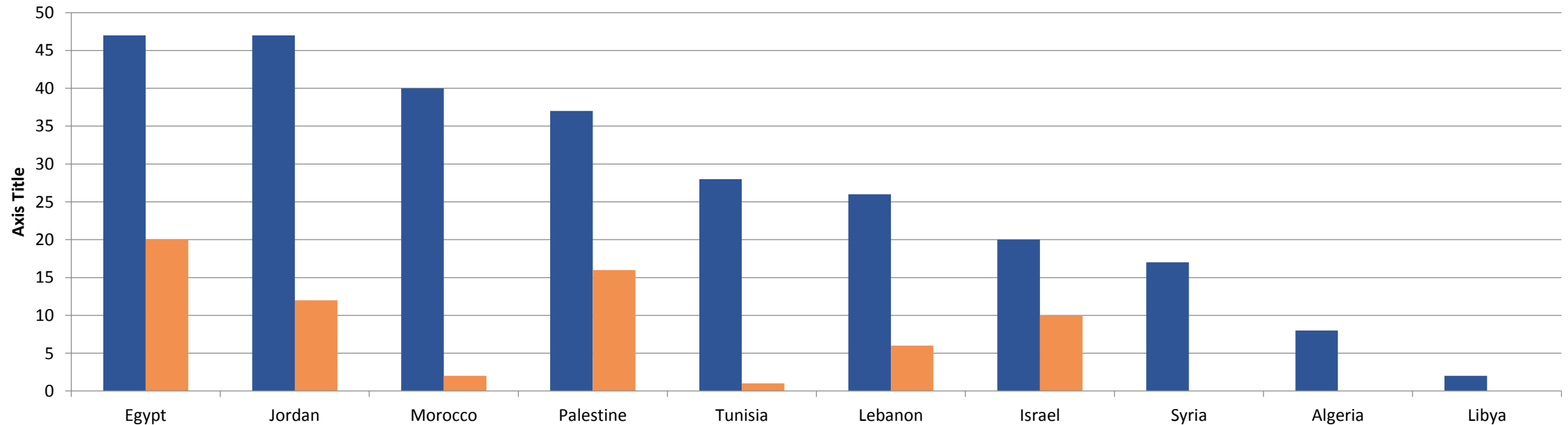
# Over view: Figures

- **Palestine has won 29 projects till now, 7 projects as grand holders; with an estimated budget that exceeds 12 million Euro:**
  - 2003 – 2008 → **no projects**
  - 2008 – 2011 → **8 projects**
  - 2011 – 2015 → **21 projects**
- **Since 2003 till 2013, and within the Tempus program Palestine has been able to win 22 projects**
  - 4 of which Palestinian institutions are grant holders.
  - 11 Palestinian Higher Education Institutions (HEIs) were involved in these projects as partners
  - 17 Palestinian institutions and organizations were involved in these projects as partners
- **In 2015 and within Erasmus+ programme Palestine won 7 projects 3 of which Palestine is grantholder. Within these projects Palestine was able to collaborate with different EU and partner counties.**

# Over view: Figures



# Initial statistics for the 2016 Call of Erasmus+ Capacity-Building



**Palestine status:**

\* Applications as coordinator or partner 37

\* Applications coordinated by country concerned 16

# Over view: Figures

- **Jean Monnet**

Under the results of the Erasmus+ Jean Monnet Activities Call, Palestine is the only country in the Southern Mediterranean region who has won a Jean Monnet project entitled: “ EU Studies: Building the Foundation” .

- **International Credit Mobility (KA107) 2015 Selection Results for Palestine**

Palestine has won 42 projects including 325 mobility for students and staff.: 272 incoming to EU and 53 outgoing from EU in the Erasmus+ Credit mobility action in [Palestine](#) under the 2015 call for proposals (2 rounds)

# Impact of Tempus

## ➤ Tempus projects had a significant role in:

- Strengthening Euro Palestinian educational partnership through different joint ventures amongst European Palestinian academic institutions.
- Played an important role in capacity building and Development of higher Education in Palestine.
- Changing the accreditation system in Palestine; where it resulted in adopting new regulations of Bologna system and ECTS.
- Changing the legislation concerning industry in Palestine.
- Building staff capacity.

# Impact of Tempus

- Modernization of curricula; introducing new educational programme, teaching methods, quality assurance, electronic government and upgrading of facilities.
- Facilitate mobility of students, staff and expertise.
- Introduced for the first time a new concept of HE system like accreditation and Joint Master programme.
- The projects help in tightening relations between EU and Palestinian Universities through partnership in training courses and knowledge share between North and South.

# Tips

## Ensuring Sustainability

- Holds direct contacts with Grant holder.
- Keep your NEO informed and updating.
  - ☐ NEO provide advice and support in project implementation
  - ☐ NEO carry out monitoring visits
    - Aim of Monitoring visits
      - Check that the project is on track
      - Check that partners are fully involved in the project
      - Offer support and advice
      - Provide written feedback and recommendations to project coordinator



## ➤ How to use the fund Efficiently

- At the start of the project, read carefully your grant agreement and the Guidelines for the use of the grant.
- A clear reference to the project or directly attributable to the project has to be mentioned.
- Double-check your accounting records and documentation before issuing your final report.
- Keep your accounting and internal control systems transparent.
- Be careful with the payments to the partners. Check and keep copy of all payments to the partners.
- Keep all the supporting documents (for you and your partners), from the beginning up to 5 years after closure of the project by the final payment or recovery order.
- As evidence that an activity has been implemented the auditors can ask financial supporting documents for the costs incurred linked to the activities (invoices, proofs of payments...) one of the proves that an activity took place.

## Actual costs (Equipment and Subcontracting)

- **The auditor will check that the declared costs are:**
  - Foreseen in the budget, necessary & directly linked to the performance of the project.
  - Generated during the life time of the project & reasonable and justified.
  - Actually incurred by the beneficiary and recorded in the accounts in accordance with the applicable accounting principles & requirements of tax and social legislation.
  - Be identifiable and verifiable & allow reconciliation between accounts and supporting documents.

➤ **Which documents have to be kept?**

- Invoice(s) and bank statement(s) for all purchased equipment.
- When the threshold of EUR 25.000 is exceeded and below EUR 134.000, documentation on the tendering procedure and three quotations from different suppliers.
- When the threshold of EUR 134.000 is exceeded, documentation on the tendering procedure applied according to national legislation.
- Proof that the equipment is recorded in the inventory of the **institution**.

## Unit costs (Staff, Travel, and Costs of stay)

### ➤ Which documents have to be kept?

- Employment contract.
- A duly filled-in Staff Convention for each person employed by the project.
- Time-sheets.
- Any material evidence allowing to verify that the declared workloads correspond to actual activities/outputs (e.g. attendance lists for lectures given, tangible outputs / products, etc.).
- As the auditors can ask for financial supporting documents, keep proofs of payments for staff involved in the activities performed and extract of official accounting books with reference to staff.
- [http://eacea.ec.europa.eu/erasmus-plus/events/erasmus-plus-capacity-building-in-higher-education-project-representatives-meeting-2016\\_en#](http://eacea.ec.europa.eu/erasmus-plus/events/erasmus-plus-capacity-building-in-higher-education-project-representatives-meeting-2016_en#)

# Thanks